



## Sunshine Academy

302 Harvard Street  
Brookline, MA 02446  
Phone: (617) 232-6600  
Fax: (781) 998-6408  
www.sunshineacademy.com  
email: director@sunshineacademy.com

Dear Parent:

Welcome to Sunshine Academy! Our newly built school, located at 302 Harvard Street in Brookline, is a warm, safe, and enjoyable learning environment for children and families. We are currently accepting applications for new enrollments. Enrollment is on a space-available basis with rolling admission throughout the year.

We designed our new school to meet the same high standards you have come to expect from Sunshine Academy. All of our classrooms are designed and planned specifically for the age group they serve and meet all accessibility requirements. We also have our own private gymnasium/auditorium for all-weather active play, music classes, and performances.

Sunshine Academy teachers are qualified, caring, dedicated, and fully licensed and certified in early childhood education. They look forward to sharing an enjoyable, positive learning experience with your child.

We are enclosing a brochure, tuition schedule, and application form. To reserve a space on the waiting list, please fill out the application form and return it with a non-refundable \$100 application fee to Sunshine Academy, 302 Harvard Street, Brookline, MA 02446. When there is an available space, we call families in the order in which we receive a completed application and fee. Please feel free to contact the office at 617-232-6600 or director@sunshineacademy.com with any questions or to schedule a private tour.

We look forward to working with you in the care and education of your child.

Warmest wishes,

Ann and Andrew Haber  
Co-owners



Sunshine Academy is an NAEYC-accredited early childhood education program.



**Sunshine Academy**  
**APPLICATION**

Child's First Name \_\_\_\_\_ Child's Last/Family Name \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Requested Date of Admission \_\_\_\_/\_\_\_\_/\_\_\_\_

Gender \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Primary Language \_\_\_\_\_ Identifying Marks \_\_\_\_\_

Allergies/Special Dietary Needs \_\_\_\_\_

Primary mode of transportation to/from the center (circle one)      Driving      Walking

Parent/Guardian (1)      Parent/Guardian (2)

Name \_\_\_\_\_ Name \_\_\_\_\_

Relationship to Child \_\_\_\_\_ Relationship to Child \_\_\_\_\_

Home Address \_\_\_\_\_ Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Employer \_\_\_\_\_

Work Address \_\_\_\_\_ Work Address \_\_\_\_\_

Email Address \_\_\_\_\_ Email Address \_\_\_\_\_

Hours at Work \_\_\_\_\_ Hours at Work \_\_\_\_\_

Child's Physician/Clinic \_\_\_\_\_

Chronic Health Conditions or Medications \_\_\_\_\_

Emergency Contact Names and Phone Numbers (if parents cannot be reached) \_\_\_\_\_

Special Limitations/Concerns \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature      Date

\_\_\_\_\_  
Parent/Guardian Signature      Date



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**Sunshine Academy**  
**TUITION INFORMATION**

<b>Program</b>	<b>Full Time</b>
<b>Infants</b>	\$2300
<b>Toddlers</b>	\$2100
<b>Preschool</b>	\$1700
<b>PreK</b>	\$1700

**Terms and Conditions:**

- Tuition in all classrooms, except infants, includes a nutritious catered lunch and two snacks per day.
- Part-time spaces are not available.
- When two or more children in the same family are enrolled at the school, there is a 10% sibling discount on the entire amount due.
- We reserve the right to change our rates at any time, yet we promise to give parents at least 60-days notice.
- The tuition rates cited above do not include the non-refundable \$100 application fee.
- Tuition is based on full-time, continuous enrollment. No tuition discounts or refunds are given for family vacations or any other time away from school.

A NON-REFUNDABLE SECURITY DEPOSIT OF ONE MONTH OF TUITION IS REQUIRED AT THE TIME OF YOUR CHILD'S ENROLLMENT. NO SPACES ARE RESERVED UNTIL THE SECURITY DEPOSIT IS RECEIVED.

THE PAYMENT OF THE SECURITY DEPOSIT INDICATES YOUR DESIRE TO ENROLL AND CONSTITUTES ENROLLMENT AT SUNSHINE ACADEMY. THIS PAYMENT WILL BE APPLIED TOWARDS YOUR CHILD'S LAST MONTH OF TUITION.

*Sunshine Academy admits families of every race, color, cultural heritage and national origin, regardless of marital status, sexual orientation, disability or religious belief. If you have a family member, relative or friend who will be visiting our school who has a disability or otherwise needs handicap accessibility, please indicate that on your application form so we can make the necessary accommodation and arrangements.*



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## **Top 10 Health and Safety Features Sunshine Academy Early Education Center**

1. All new construction on ground level provides natural light from high ceilings, large windows and skylights.
2. Secure, safe, drop-off and pick-up parking spaces directly behind the school help you avoid traffic and parking problems.
3. Modern access card system and recorded security cameras on all doors prevent unauthorized access to the school.
4. State-of-the-art heating and cooling system with micron air filters reduce allergens and separate zones in all classrooms.
5. Private gymnasium/auditorium enables active play in all weather conditions.
6. Full-length “pinch-free” piano hinges on all doors and “stop-less” door frames prevent accidents.
7. Child-sized toilets and sinks with pre-mixed warm water prevent scalding.
8. Child-safe electrical outlets located seven feet up the wall.
9. All teachers are fully licensed with the Department of Early Education and Care and are certified regularly in both First-Aid and Infant/Child CPR.
10. Delicious child-friendly catered lunches and snacks delivered hot and fresh each day. No nuts or other allergens used.



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