



Sunshine Academy

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Parent Advisory Board Meeting Minutes Tuesday December 13, 2016

- **Handbook Revisions (Food Policy)**
We are in the process of revising our Parent and Staff Handbooks. We are expecting to release the new handbooks in February. We will be revising a variety of policies, including our meals and snacks policy, and are taking suggestions from parents. We want to create a policy that ensures that any food from home that is brought in for breakfast is healthy.
- **Snow Policy**
As a reminder to families, Sunshine Academy will close for weather only when a State of Emergency is declared by the state. If the school closes, we will notify all families by email. In the event of MBTA closures and/or parking bans, Sunshine Academy may have a late opening or early closing. The full policy can be found on page 34 of the Parent Handbook.
- **Teacher Experience and Morale (Amelia Cortez)**
Amelia will work with Chirine to send out an email to the Sunshine North community (302 Harvard street) about an appreciation program and ask for small donations (\$5 a family) to be used to impact all teachers. Very important that whatever snack program is implemented be nut-free.
- **Family Music Project**
We are still collecting music from families for the Family Music Project. If you have music that you would like to share, please send a link or file to Music@sunshineacademy.com. If the music you send is in a language other than English, please include a translation.
- **Upcoming Events:**
January Training - Pre-Term Infants and Brain Development Training: All Sunshine Academy teachers will be partaking in a training on Wednesday January 11, 2017 regarding pre-term infants and the long term impacts on brain development. The teachers will be viewing the film "The Secret Life of the

Brain”. We have also asked a few families, with premature infant experience to assist us by participating in a panel discussion following the film. The parents will share their experiences and answer the teachers’ questions.

Winter Music Show – January 24, 2017

- Infant/Toddler Workshop 4:45-5:15PM
- Preschool/PreK Workshop 5:30-6:00PM

Next Parent Advisory Board Meeting: Thursday March 16, 2016 4:30-6:00PM