



Sunshine Academy

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Parent Advisory Board Meeting Minutes Wednesday December 14, 2016 4:30PM - 5:45PM

1. Solar Panel Installation

- Sunshine Academy hired SolarFlair Energy, Inc. to install solar panels on the roof of the school. We now have 110 panels on the roof and outdoor classroom overhang. The panels are owned by Sunshine Academy and are projected to cover 95% - 105% of the school's electricity consumption. Panels will go online in Q1 2017 once we get a new net meter from EverSource.

2. Handbook Revisions:

- We are in the process of revising our Parent and Staff Handbooks. We are expecting to release the new handbooks in February. We will be revising a variety of policies, including our meals and snacks policy, and are taking suggestions from parents. We want to create a policy that ensures that any food from home that is brought in for breakfast is healthy.

3. Snow Policy Reminder:

- As a reminder to families, Sunshine Academy will close for weather only when a State of Emergency is declared by the state. If the school closes, we will notify all families by email. In the event of MBTA closures and/or parking bans, Sunshine Academy may have a late opening or early closing. The full policy can be found on page 34 of the Parent Handbook.

4. Holiday Attendance:

- Please inform your child's teachers of any upcoming vacations your family may have planned. This helps the classrooms plan their day accordingly and helps limit food waste.

5. Follow Ups:

- Parking Lot Spaces:
 - Since the repainting of the parking lot lines and "No Parking" zones, we have not had any parking lot accidents. Please make sure that you are

dropping off and picking up as quickly as possible if you park in the parking lot.

- Family Music Project:
 - We are still collecting music from families for the Family Music Project. If you have music that you would like to share, please send a link or file to Music@sunshineacademy.com. If the music you send is in a language other than English, please include a translation.

6. Upcoming Events:

- Pre-Term Infants and Brain Development Training:
 - All Sunshine Academy teachers will be partaking in a training on Wednesday January 11, 2017 regarding pre-term infants and the long term impacts on brain development. The teachers will be viewing the film “The Secret Life of the Brain”. We have also asked a few families, with premature infant experience to assist us by participating in a panel discussion following the film. The parents will share their experiences and answer the teachers’ questions.

- Winter Music Show – Thursday January 26, 2017
 - Infant/Toddler Workshop: 4:45-5:15pm
 - Preschool/Pre-K Performance: 5:30-6:00pm

- First Aid and CPR Training – Saturday February 18, 2017 at 302 Harvard Street
 - We will send out an email inviting parents to sign up for First Aid and CPR training at our 302 Harvard Street Sunshine Academy. The cost is \$25 per training.

7. Next Meeting – Tuesday March 14, 2017 4:30-6:00pm