



Sunshine Academy

164 Harvard Street
Brookline, MA 02446
Phone: (617) 264-4404
Fax: (781) 998-6408
www.sunshineacademy.com
email: director@sunshineacademy.com

Dear Parent:

Welcome to Sunshine Academy! Our newly built school, located at 164 Harvard Street in Brookline, is a warm, safe, and enjoyable learning environment for children and families. We are currently accepting applications for new enrollments. Enrollment is on a space-available basis with rolling admission throughout the year.

Our new facility includes many unique features. All of our classrooms are designed specifically for the age group they serve. Our private outdoor classroom provides space for water play, snow sculptures, and science and nature activities. Our all-weather underground parking zone, with private elevator access directly to the school, ensures safe and easy drop-off and pick-up.

Sunshine Academy teachers are qualified, caring, dedicated, and fully licensed and certified in early childhood education. They look forward to sharing an enjoyable, positive learning experience with your child.

We are enclosing a brochure, tuition schedule, and application form. To get on the waiting list, please fill out the application form and return it with a non-refundable \$100 application fee to Sunshine Academy, 164 Harvard Street, Brookline, MA 02446. When there is an available space, we will call families in the order in which we receive a completed application and fee. Please feel free to contact the office at 617-264-4404 or director@sunshineacademy.com with any questions or to schedule a private tour.

We look forward to working with you in the care and education of your child.

Warmest wishes,

Ann and Andrew Haber
Co-owners



Sunshine Academy is an NAEYC-accredited early childhood education program.



Sunshine Academy
APPLICATION

Child's First Name _____ Child's Last/Family Name _____

Date of Birth ____/____/____ Requested Date of Admission ____/____/____

Gender _____ Height _____ Weight _____ Hair Color _____ Eye Color _____

Primary Language _____ Identifying Marks _____

Allergies/Special Dietary Needs _____

Primary mode of transportation to/from the center (circle one) Driving Walking

Parent/Guardian (1) Parent/Guardian (2)

Name _____ Name _____

Relationship to Child _____ Relationship to Child _____

Home Address _____ Home Address _____

Home Phone _____ Home Phone _____

Work Phone _____ Work Phone _____

Cell Phone _____ Cell Phone _____

Employer _____ Employer _____

Work Address _____ Work Address _____

Email Address _____ Email Address _____

Hours at Work _____ Hours at Work _____

Child's Physician/Clinic _____

Chronic Health Conditions or Medications _____

Emergency Contact Names and Phone Numbers (if parents cannot be reached) _____

Special Limitations/Concerns _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____



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Sunshine Academy
TUITION INFORMATION

Program	Full Time
Infants	\$2300
Toddler 1	\$2100
Toddler 2	\$2100
Preschool	\$1700
PreK	\$1700

Terms and Conditions:

- Tuition in all classrooms, except infants, includes a nutritious catered lunch and two snacks per day.
- Part-time spaces are not available.
- When two or more children in the same family are enrolled at the school, there is a 10% sibling discount on the entire amount due.
- We reserve the right to change our rates at any time, yet we promise to give parents at least 60-days notice.
- The tuition rates cited above do not include the non-refundable \$100 application fee.
- Tuition is based on full-time, continuous enrollment. No tuition discounts or refunds are given for family vacations or any other time away from school.

A NON-REFUNDABLE SECURITY DEPOSIT OF ONE MONTH OF TUITION IS REQUIRED AT THE TIME OF YOUR CHILD'S ENROLLMENT. NO SPACES ARE RESERVED UNTIL THE SECURITY DEPOSIT IS RECEIVED.

THE PAYMENT OF THE SECURITY DEPOSIT INDICATES YOUR DESIRE TO ENROLL AND CONSTITUTES ENROLLMENT AT SUNSHINE ACADEMY. THIS PAYMENT WILL BE APPLIED TOWARDS YOUR CHILD'S LAST MONTH OF TUITION.

Sunshine Academy admits families of every race, color, cultural heritage and national origin, regardless of marital status, sexual orientation, disability or religious belief. If you have a family member, relative or friend who will be visiting our school who has a disability or otherwise needs handicap accessibility, please indicate that on your application form so we can make the necessary accommodation and arrangements.



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Top 10 Health and Safety Features of Sunshine Academy

1. All new construction on ground level provides natural light from high ceilings and large windows. No stairs for children to trip over or fall down.
2. Secure, safe, all-weather, underground drop-off and pick-up area with private elevator access directly to the school avoids outside traffic.
3. Exclusive, private outdoor classroom with children's garden.
4. Full-length "pinch-free" piano hinges on all doors and "stop-less" door frames.
5. Child-sized toilets and sinks with pre-mixed warm water to prevent scalding.
6. State-of-the-art heating and cooling system with micron air filters to reduce allergens and separate zones in all classrooms.
7. Modern card-access system and recorded security cameras on all doors to prohibit unauthorized access to the school. Centrally located Director's office with observation windows into all classrooms.
8. Child-safe electrical outlets located seven feet up the wall.
9. All teachers are fully licensed with the Department of Early Education and Care and are certified regularly in both First-Aid and Infant/Child CPR.
10. Delicious child-friendly catered lunches and snacks delivered hot and fresh each day. No nuts or other allergens used.



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